

## Spence's Community Educational Farm 2008-2009 After-School and Enrichment Class Registration and Agreement

**Prepayment is required. Please see fee schedule to choose services. One Form per child (10% disc for 2<sup>nd</sup> sibling.)**

Today's Date: \_\_\_\_\_ Beginning Date: \_\_\_\_\_  **Original** or  **Schedule Change Request?**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Sex: \_\_\_\_ Age \_\_\_\_ DOB \_\_\_\_\_

School Child Attends 2008-2009: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Mother/Guardian: \_\_\_\_\_ Home#: \_\_\_\_\_ Work#: \_\_\_\_\_ Cell#: \_\_\_\_\_

Father/Guardian: \_\_\_\_\_ Home#: \_\_\_\_\_ Work#: \_\_\_\_\_ Cell#: \_\_\_\_\_

Mother/Guardian Email: \_\_\_\_\_ Father/Guardian Email: \_\_\_\_\_

### Spence's Farm Programs

After-School and Enrichment Days can NOT be on the same days

Spence's Farm Programs	Chosen Days (Circle day/s) <i>No Preference= NP</i>	# Days Per week	Sept-May Fixed Monthly Fee (see fee schedules)
<b>After-School</b>	M, T, W, Th, F, NP		

*or*

Enrichment Program	Chosen Days (Circle day/s) <i>No Preference= NP</i>		
Pottery	M, T, W, Th, F, NP		
Woodshop	M, T, W, Th, F, NP		
Horsemanship Beginner/Adv	M, T, W, Th, F, NP		
Horsemanship Intermediate	M, T, W, Th, F, NP		

<b>Monthly Fixed After-School Fee</b>	<b>\$</b>
<b>Pro-rated Aug. AS fees</b>	<b>\$</b>
- 10% sibling discount - <u>AS only</u>	-
<b>Monthly Fixed Enrichment Fees</b>	<b>\$</b>
<b>Pro-rated Aug. Enrichment fees</b>	<b>\$</b>
<b>Registration Fee</b>	<b>\$ 25</b>
<b>Total Amount Due</b>	<b>\$</b>

**Agreements (Initial)**

\_\_\_\_\_ I agree to give Spence's Farm a credit card # and have my account charged on the 25<sup>th</sup> of each month or pay by check by the 25<sup>th</sup>. I understand I will be emailed a monthly invoice. I understand if I have not paid by the 1<sup>st</sup> my credit card will be charged the monthly fee plus a \$25 late fee and I may risk losing my space if my payment is not accepted.

\_\_\_\_\_ I understand Spence's Farm will be doing focused activities each day between 4 and 5:30 pm, therefore I will call or send a note with my child to inform Spence's Farm if my child needs an early pick-up.

\_\_\_\_\_ I agree to call Spence's Farm by 1pm (or as soon as possible) on the days my child will NOT be picked up from school. I understand that if your child is not at the pick-up spot in a timely manner the Van Driver will make **1** telephone call to the school administrative office and **1** telephone call to the Spence's Farm office regarding my child's absence and then they will leave the school.

\_\_\_\_\_ I agree that this contract will remain in effect until a new Schedule Change Request (using this form) has been received by Spence's Farm. If I want to withdraw from a program, I agree to give my withdrawal in writing. I agree to give two weeks notice before the end of a month to avoid being charged for a new month, otherwise I will be responsible to be charged for another month.

\_\_\_\_\_ I understand pickup is no later than 6:00 pm and I agree to pay \$5 for each 10 minute block past 6 pm.

\_\_\_\_\_ I have read the Parent Handbook and I agree to Spence's Farm policies and procedures.

\_\_\_\_\_ I give permission to Spence's Farm to use photos of my child/ren in their promotional literature.

\_\_\_\_\_ I understand as an AS Parent, if I send my child to SF Mini-Camp the \$10 Mini-Camp After Care fee will be waived.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Accepted SF \_\_\_\_\_ Date \_\_\_\_\_